

PROJECT CHARTER

1. General Project Information				
Project Name:		Enterprise End-to-End Disaster Recovery Setup		
Executive Sponsors:		Akeem Lawal and Ehia Erhaboh		
Groups:		Purepay and Operations & Technology (Backbone)		
Impact of the project:		To propel business resilience by leveraging a fully functional and tested Disaster Recovery (DR) Environment, and to satisfy Regulatory requirements.		
2. Project Team				
	Name	Department	Telephone	E-mail
Project Manager	David Odolofin	Service Delivery	08104515159	david.odolofin@interswitchgroup.com
Ag. Head, Operations & Technology/Strategy & Insights	Oviri Umude-Igbru	Operations & Technology	07036920044	oviri.umude-igbru@interswitchgroup.com
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Group Head, Engineering	Olabamiji Taiwo	Inclusio, Engineering	08037119301	olabamiji.taiwo@interswitchgroup.com
Head, Operational Risk Management	Gbade Abodunrin	Risk Management	08067610208	gbade.abodunrin@interswitchgroup.com
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Lead, Change Management	Promise Egesi	Operational Excellence	07034412907	promise.egesi@interswitchgroup.com
Head, Engineering	Rabiu Yaya	Purepay, Engineering	08158668639	rabiu.yaya@interswitchgroup.com
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Head, Support	Benjamin Atseyinku	Implementation & Delivery, Purepay	08055478156	benjamin.atseyinku@interswitchgroup.com
Head, Application Implementation	Efi Okomayin	Application Implementation, Purepay	08036563647	efi.okomayin@interswitchgroup.com
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Devops Engineer	Joshua Williams	Inclusio, Engineering	08037119301	joshua.williams@interswitchgroup.com
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Product Owner, PayToken	Babatunde Ogunlade	PayToken, Product Management	08092808673	babatunde.ogunlade@interswitchgroup.com
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Lead, Compliance	Chukwudinma Okafor	Compliance	08062932303	chukwudinma.okafor@interswitchgroup.com
Compliance Officer	Frances Owulu	Compliance	07032859130	frances.owulu@interswitchgroup.com

3. Project Steering Committee

- **Akeem Lawal – MD, Purepay**
- **Ehia Erhaboh – EVP, Operations and Technology**
- **Babafemi Ogungbamila – Chief Information Officer**
- **Titilola Shogaolu – MD, Inclusio**
- **Chinyere Don-Okhuofu – MD, Indeco**
- **Muyiwa Asagba – MD, Paymate**
- **Jonah Adams – MD, Systegra**
- **Vincent Ogbunude – MD, PayToken**
- **Nneka Nwaka – Chief Compliance Officer**
- **Samuel Nwogu – Group Head, Service Delivery**

4. Project Scope Statement

Project Purpose / Business Justification *Describe the business need this project addresses*

To deliver a fully functional Disaster Recovery orchestration for critical business applications by ensuring a total review of processes for continuous deployment of these applications to the DR Environment, for Sustainability.

The major stakeholders of the project include:

Internal → Backbone, Inclusio, Indeco, Paymate, Systegra, Purepay, PayToken, Compliance.

Objectives (in business terms)

- **To ensure 100% deployment of all critical applications to Disaster Recovery**
- **To ensure 100% testing of all applications on Disaster Recovery**
- **To conduct process review for continuous deployment to DR Environment**
- **To have a fully functional DR for critical business apps**
- **To enable Interswitch to continuously provide reliable services to customers**
- **To ensure business resilience**

High-Level Release Deliverables

1. **Process Models for Disaster Recovery on Critical Business Applications**
2. **Updated DR Applications Status Report** containing aggregate control deficiencies and Recommendations.
3. **Implement remediation activity from the Status Report.**
4. **Test DR Controls**
5. **Establish a regular Testing regime**

Scope

S/n	Deliverable	Description	Objective
1	Process Models for Disaster Recovery on Critical Business Applications	Design templates for Disaster Recovery Process documentation	To provide quality assurance on the documented processes
2	Updated DR Applications Status Report containing aggregate control deficiencies and Recommendations.	Evaluation of significant deficiencies and material weaknesses in DR identified and presented to the Steering Committee	From the Report, develop a plan for continuous monitoring and evaluation of controls, and develop a process for control owners to certify the operating effectiveness of their controls to satisfy regulations.
3	Implement remediation activity from the Status Report.	Put in place new controls where required and amend existing controls where required to close identified gaps and Retest any controls that had deficiencies earlier in the year and confirm remediation efforts were effective.	To test operational effectiveness.
4	Test DR Controls	Retesting of Remediations and DR Controls.	To validate the operational effectiveness of DR Controls.
5	Establish a regular Testing regime	Build and adopt a DR Testing Program	To meet Regulatory Requirements for Enterprise-wide DR Setup

Project Milestones *Propose start and end dates for Project Phases (e.g., Inception, Planning, Construction, Delivery) and other major milestones*

Start date: October 11th, 2022
End date: March 31st, 2023

Major Known Risks (including significant Assumptions) *Identify obstacles that may cause the project to fail.*

Risk	Risk Rating (High, Medium, Low)
Schedule risk	High
Inadequate commitment and support from key internal stakeholders	High
API Defect Issues	High
Storage issues with assets like databases, servers et al.	High
Extended project closure end date due to edge cases/issues to close out deliverables	Medium
Insufficient and obsolete documentation of current functional processes	Low


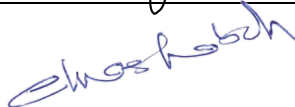

External Dependencies *Will project success depend on the coordination of efforts between the project team and one or more other individuals or groups? Has everyone involved agreed to this interaction?*

Yes, project success depends on coordination, and everyone involved has agreed to this interaction.

5. Communication Strategy (specify how the project manager will communicate to the Executive Sponsor, Project Team members and Stakeholders, e.g., frequency of status reports, frequency of Project Team meetings, etc.)

Weekly update

6. Sign-off

	Name	Signature	Date (MM/DD/YYYY)
Executive Sponsor	Akeem Lawal		14/10/2022
Executive Co-Sponsor	Ehia Erhaboh		14/10/2022
Project Manager	David Odolofin		14/10/2022